

**ETI Corral 8**  
**Minutes**  
April 20, 2010 7-9pm

Start time: approx. 7:15 pm

Those in attendance: Dan and Laurie Wallace, Tiffany Rudek, Larry & Nicole Lean, Nan Marcotte, Judy Lim, Meredith Whitney, Dawn Dean

Dan offered to have future ETI meetings at St. Margaret Mary Church Parish Center conf. room, 25511 Eshelman Ave, Lomita 90717 and everyone agreed.

**Officer Reports:**

1. President: Dan Wallace informed National that Corral 8 would like the mag to go electronic, based on email responses from membership. Dan gave out copies of ETI job description list.
2. Vice President: no report at this time
3. Secretary: Dawn motioned approval of March 16, 2010 Minutes – All in Favor
4. Treasurer: Gloria Cassetti reported to Dan by email that there were no bills open at this time and that the ETI Insurance has been paid.
5. Membership/Highpoint: Tina Vargas stated she will post a paper copy of high point results for each show at the entry booth and provide Dawn an electronic copy for the website.
6. Delegate: Nan Marcotte explained her role as Delegate to National.

**Old Business:**

1. **Credit Card Machine** – all in favor of not renting one because it is too expensive at \$700 year and requires a 4 year contract.
2. **ETI National Insurance:** Copy of insurance must be given to City of RH ASAP – Dawn to confirm with Debbie Foster.
3. **Judges Manager, Kim Golden.** No report at this time but assuming all is fine.

Show Information/Guideline Doc.: Larry & Nicole will laminate & provide at shows for the judges.

4. **Stall Incentive Decision** – Judy Lim
  - a. Based on discussion, all agreed that the following fifteen ETI job positions will have the option of getting one stall of their choice reserved at each show:
  - b. President, VP, Treasurer, Secretary, Memberships, Delegate to National, Show Manager, Judges Manager, Entry Booth Manager, Barn Manager, Publicity, Publications (Premium, Newsletter), Donations/Sponsorships, Awards Manager, Banquet Manager
  - c. Deadline for people to contact Barn Manager to get in Stall Lottery is the Monday before each show. Stall Lottery names will be pulled by someone “neutral” such as Meredith Whitney and Barn Manager will write the names down by order drawn. Winners will be contacted the Wednesday before each show.
  - d. It was agreed that Stalls will be non-refundable.
  - e. Premium & ETI’s paper entry form need to be updated with new stall lottery info. Meredith said she will do this and email file to Dawn Dean to put on the website too. Stall request option needs to be removed from Horseshowtime.com. Stall Lottery

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- instructions need to be put on Horseshowtime.com. Dawn said she'd email Meghan Heimer of the changes.
- f. Due to the city charging a barn fee of \$250 this year, cost for stalls will be \$50 inside and \$45 outside. All in favor.
- g. There are 2 stalls that were won at the banquet for Tiffany Rudek and Linda Cooper
5. **Show Managers:** Larry & Nicole Lean
- a. Determine after 1<sup>st</sup> show how many new wooden jump poles need to be purchased. For first show, pvc poles will be used on bottom of jumps.
- b. Flat bed trailer \$75 to rent – checking into another flatbed
- c. Dan made sample of meal ticket. Judges –no limit to meal cost. Others: not to exceed \$10 for ring crew, announcers, entry booth, show managers and any others that will be working the show day. Mrs. Garcia's will have a list of people who get a meal ticket and will check names off when they receive their food and keep their ticket. Gloria will have extra tickets for managers to use for any additional helpers, but Mrs. Garcias needs to be notified of additional people so they can add to their check off list. Tickets will be collected from Mrs. Garcia's at the end of day.
6. **Entry Booth Manager,** Meghan Heimer needs to update horseshowtime.com with any changes to classes and also include stall lottery instructions based on decisions at Premium meeting. Dawn will email the changes to her.
7. **Premium Update:** Dan motioned to approve Apr. 15 Premium meeting minutes. All in favor.
8. **Additional Awards:** Saddles/other award to riders with highpoint -tabled at this time.
9. **Ribbons:** Dawn will order ribbons/medals for first show.
10. **ETI shirts & merchandise:** Dawn stated she emailed Melanie Maclean and is waiting to hear from her.
11. **Banquet:** Dawn stated that she told Mindy Geller that Brenda Golanaski was interested in the banquet and gave Mindy Brenda's phone number. Mindy said she is willing to manage the banquet again this year or help Brenda.

**New Business:**

1. Newsletter Editor. Meredith & Judy are working on the newsletter and finalizing it.
2. Sponsorships/Donations. Meredith will contact Hilary Ellis to get info.
3. Awards (1<sup>st</sup> Place/Champion) Dawn said Jamie Prentice has it covered.
4. Volunteer Update: Las Ninas: Kristen Yule, Alex Palmer, Amanda Stefan to help announce and be runners/membership sign ups for entry booth. More may volunteer. Las Ninas's Volunteer coord. will contact Dawn if others sign up.

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5. Website Update: Dawn said she put photos from True Blue on website and updated with new info and asked everyone if anything needs to be added/changed. Dan said he wanted his phone # removed and replaced with new e-mail.
  
6. Publicity Update: Dana Traversi wasn't able to attend meeting & gave following info by phone to Dawn on Apr. 26: ETI's large sign needs to be modified to meet City of RH standards before posting. Cost to update the sign is approx. \$350, (\$150 for vinyl sign (includes Velcro strips/lettering) and \$200 for special non-warp plywood backing). Dana is checking on whether the city provides the backboard at no cost. This would be one-time cost and sign can be stored and used every season. By email, Dan said it doesn't need to be approved by the board because it already was approved historically and cost to upgrade the board to meet City standards is a normal operating expense. Dana also said she arranged press releases with Cox Communications, Daily Breeze, Peninsula People, Easy Reader and TV News.

**OTHER BUSINESS:**

**NEXT MEETING:** June 1, 7 pm, St. Margaret Mary's Church, Parish Center conference room, 25511 Eshelman Ave, Lomita 90717

**ADJOURN: 9 PM**